

EPA REGION 6 REMEDIAL ACTION CONTRACT 2
CONTRACT: EP-W-06-004
MONTHLY STATUS REPORT
VOUCHER NO. 119

Task Order:	0130-RSBD-06ZQ	Report Period:	November 2015
Task Order Name:	San Jacinto Waste Pits RI/FS	Firm:	EA
EPA Task Order Monitor:	Gary Miller	Tasks:	1
EPA Contracting Officer:	Michael Pheeny	Percent Complete:	3.3%
EPA Project Officer:	Rena McClurg	Period-of-Performance:	21 May 2016
EA Program Manager:	Tim Startz	EA Project Manager (PM):	Brian Yost
EA Financial Manager:	---	EA Alternate PM:	---

1. INTRODUCTION

This report covers the period 31 October – 27 November 2015.

During this report period, EA Engineering, Science, and Technology, Inc. (EA) conducted activities under Task 1 of this Task Order. The specific activities conducted under this task are summarized below. The percent complete estimate is based on cumulative costs incurred versus authorized funding of the Task Order.

2. PROGRESS MADE DURING THIS REPORT PERIOD

2.1 TASK 1 – PROJECT PLANNING AND SUPPORT

The EA Project Manager: (1) communicated project status to the U.S. Environmental Protection Agency (EPA) Task Order Monitor, (2) coordinated staffing of technical support, and (3) conducted routine budgeting and cost control activities.

On 20 November 2015, EA submitted the monthly status report and invoice for this Task Order to EPA.

EA continued the development of the site-specific Health and Safety Plan (HASP) and Field Sampling Plan (FSP) for this Task Order. EA expects to submit these draft documents to EPA after receipt of the potentially responsible party's (PRP's) HASP and FSP.

2.2 TASK 2 – COMMUNITY INVOLVEMENT

This task had no activity.

2.3 TASK 3 – FIELD INVESTIGATION/DATA ACQUISITION

This task had no activity.

2.4 TASK 4 – SAMPLE ANALYSIS

This task had no activity.

2.5 TASK 5 – ANALYTICAL SUPPORT AND DATA VALIDATION

This task had no activity.

2.6 TASK 6 – DATA EVALUATION

This task had no activity.

2.7 TASK 7 –RISK ASSESSMENT

This task is currently inactive.

2.8 TASK 8 – TREATABILITY STUDY/PILOT TESTING

This task had no activity.

2.9 TASK 9 –REMEDIAL INVESTIGATION REPORT

This task is currently inactive.

2.10 TASK 10 – REMEDIAL ALTERNATIVES SCREENING

This task is currently inactive.

2.11 TASK 11 – REMEDIAL ALTERNATIVES EVALUATION

This task is currently inactive.

2.12 TASK 12 – FEASIBILITY STUDY REPORT

This task had no activity.

**2.13 TASK 13 – POST REMEDIAL INVESTIGATION/FEASIBILITY STUDY
SUPPORT**

This task had no activity.

2.14 TASK 14 – ADMINISTRATIVE RECORD

This task is currently inactive.

2.15 TASK 15 – TASK ORDER CLOSEOUT

This task had no activity.

3. PLANNED, START, COMPLETION DATES FOR EACH TASK ORDER TASK

Task	Planned Start Date*	Actual Start Month*	Month of Completion	Percent Technically Complete
Task 1	September 2015	September 2015	---	5
Task 2	PRP Dependent	---	---	0
Task 3	PRP Dependent	---	---	0
Task 4	PRP Dependent	---	---	0
Task 5	PRP Dependent	---	---	0
Task 6	PRP Dependent	---	---	0
Task 7	Inactive	Inactive	Inactive	Inactive
Task 8	PRP Dependent	---	---	0
Task 9	Inactive	Inactive	Inactive	Inactive
Task 10	Inactive	Inactive	Inactive	Inactive
Task 11	Inactive	Inactive	Inactive	Inactive
Task 12	PRP Dependent	---	---	0
Task 13	PRP Dependent	---	---	0
Task 14	Inactive	Inactive	Inactive	Inactive
Task 15	November 2015	---	---	0
NOTE: *The planned and actual start dates for scoped tasks are dependent on PRP activities. PRP = Potentially responsible party				

4. DELIVERABLES

Deliverable	Estimated Due Date	Actual Submittal Date
Monthly Status Report and Invoice	20 November 2015	20 November 2015
Site Visit	---	---
Work Plan	30 days after receipt of EPA Statement of Work (24 August 2015)	28 August 2015 (26 days ahead of schedule)
Health and Safety Plan	21 days after approval of Remedial Investigation/Feasibility Study oversight Work Plan (Dependent on PRP Submittal)	---
Sampling and Analysis Plan (SAP) Quality Assurance Project Plan (QAPP) and Field Sampling Plan (FSP)	21 days following receipt of Potentially Responsible Party (PRP) Final SAP, QAPP, and FSP (Dependent on PRP Submittal)	---
Fact Sheets	10 days following EPA Request	---
Public Meeting Support Materials	1 week prior to scheduled meeting	---
Field Reports	2 working days after field activities	---
Field Investigation Summary Report	30 days after receipt of laboratory data	---
Data Evaluation Report	20 days after receipt of laboratory data	---
Comments on PRP Treatability Study Work Plan	20 days following receipt of PRP document	---
Comments on PRP Draft Feasibility Study (FS) Report	25 days following receipt of PRP Draft document	---

Deliverable	Estimated Due Date	Actual Submittal Date
Comments on PRP Final FS Report	15 days following receipt of PRP document	---
Task Order Closeout Report	As directed in the Task Order Closeout Notification	---

5. SCHEDULE VARIANCES/CORRECTIVE ACTIONS TAKEN AND PLANNED

Description of Schedule Variances	Due Date	Execution Date	Corrective Actions
None	---	---	---

6. OUTSTANDING ISSUES/RESOLUTION

None.

7. PROJECTED ACTIVITY DURING NEXT PERIOD

During the next report period, EA anticipates performing the following activities:

Task 1

- Conduct routine project management activities
- Review the PRP's HASP, if available
- Review the PRP's FSP, if available.

8. SUSTAINABILITY/GREEN REMEDIATION

EA conducted correspondence via e-mail and, when acceptable, will provide submittals in electronic format in order to reduce the use of resources. Hard copies of deliverables submitted to EPA are double-sided and printed on recycled paper.

9. SUBCONTRACTING

None.

10. PURPOSE OF TRAVEL

There was no travel during this report period.

11. TOTAL EXPENDITURES

Please see the attached financial report and the following cost detail table.

	Hours					Cost		
Labor	13.75					\$1,838.82		
Subtotal Labor							\$1,838.82	
	Base Cost	G&A ¹ Rate	Fee	Markup	Total Cost			
Travel	\$0.00	11.43%	---	\$0.00	\$0.00			
ODCs ²	\$0.00	11.43%	---	\$0.00	\$0.00			
Subtotal Travel and ODCs							\$0.00	
	Base Cost	G&A ¹ Rate	Fee	Markup	Total Cost			
Subpool	\$0.00	11.43%	3.00%	\$0.00	\$0.00			
Subtotal Subpool							\$0.00	
NOTE:							Invoice Total	\$1,838.82
¹ G&A – General and Administrative								
² ODCs – Other direct costs include computer usage, equipment, reproduction, telephone, supplies, mail/delivery, and other.								
Values may reflect Microsoft rounding conventions from the reports of work.								

EA has expended 3.3 percent of the approved funding for this Task Order.

REPORT 1 - TASK ORDER -- Task Level Specific Detail Report

Task Order Number:	130RSBD06ZQ	Work Area Code:	RS	Contract Period:	Base and Option
Task Order Title:	San Jacinto River Waste Pits SF Site RI/FS OS	Action Code:	BD	TO Period of Performance Start:	09/25/2015
Contractor Name:	EA Engineering, Science and Technology, Inc.	Operable Unit:	00	TO Period of Performance End:	05/21/2016
Contract Number:	EP-W-06-004	TO Type:	FR	Reporting Period From:	10/31/2015
SSID:	06ZQ	Type Site:		Reporting Period To:	11/27/2015
State:	TX	Task Order Status:	A	Invoice Date:	12/17/2015
Region:	VI	Performance Based:	N	Invoice Number:	B99525

Task Number: 1

Task Category: PP

Task Name: Project Planning & Support

Name	Job Category	Current		Cumulative						Approved Budget	
		Hours	Dollars	Base Hours	Base Dollars	Option Hours	Option Dollars	Total Hours	Total Dollars	Hours	Dollars
<u>Prime Contractor</u>											
Patrick Appel	Senior Scientist	0.25	43.06	0.00	0.00	0.25	43.06	0.25	43.06		
April Ballweg	Senior Engineer	0.50	86.71	0.00	0.00	0.50	86.71	0.50	86.71		
Lucille Kelly	Mid Level Scientist	0.25	29.47	0.00	0.00	1.00	117.88	1.00	117.88		
Jason Stroup	Mid Level Scientist	0.00	0.00	0.00	0.00	0.25	29.47	0.25	29.47		
Brian A Yost	Senior Scientist	3.25	559.72	0.00	0.00	12.00	2,066.65	12.00	2,066.65		
Brian A Yost	Mid Level Scientist	9.50	1,119.86	0.00	0.00	36.75	4,332.09	36.75	4,332.09		
TOTAL, Prime Contractor		13.75	1,838.82	0.00	0.00	0.00	6,675.86	50.75	6,675.86		

SUBTOTALS FOR TASK 1

Cost Elements	Current		Cumulative						Approved Budget	
	Hours	Dollars	Base Hours	Base Dollars	Option Hours	Option Dollars	Total Hours	Total Dollars	Hours	Dollars
SUBTOTAL, DIRECT LABOR (Professional)	13.75	1,838.82	0.00	0.00	50.75	6,675.86	50.75	6,675.86	416.00	54,496.64
SUBTOTAL, DIRECT COSTS										
Other Direct Costs		0.00		0.00		0.00		0.00		234.00
Subpool		0.00		0.00		0.00		0.00		0.00
SUBTOTAL, TASK COSTS		----- 1,838.82		----- 0.00		----- 6,675.86		----- 6,675.86		----- 54,730.64

REPORT 1 - TASK ORDER -- Task Level Specific Detail Report

TASK ORDER TOTALS (ALL TASKS)

Cost Elements	Current		Cumulative						Approved Budget	
	Hours	Dollars	Base Hours	Base Dollars	Option Hours	Option Dollars	Total Hours	Total Dollars	Hours	Dollars
TOTAL, DIRECT LABOR	13.75	1,838.82	0.00	0.00	50.75	6,675.86	50.75	6,675.86	1,503.00	192,546.20
TASK ORDER TOTAL, DIRECT COSTS										
Other Direct Costs		0.00		0.00		0.00		0.00		12,141.80
Subpool		0.00		0.00		0.00		0.00		0.00
TOTAL, Task Order		----- 1,838.82		----- 0.00		----- 6,675.86		----- 6,675.86		----- 204,688.00
		Average Hourly Rate 133.73						131.54		
		Expenditure Limit						200,000.00		

REPORT 2T : Current Month & Cumulative Status Report --- Task Level Totals within FR/FRI Task Orders

Task Order Number:	130RSBD06ZQ	Work Area Code:	RS	Contract Period:	Base and Option
Task Order Title:	San Jacinto River Waste Pits SF Site RI/FS OS	Action Code:	BD	TO Period of Performance Start:	09/25/2015
Contractor Name:	EA Engineering, Science and Technology, Inc.	Operable Unit:	00	TO Period of Performance End:	05/21/2016
Contract Number:	EP-W-06-004 Region: VI	TO Type:	FR	Reporting Period From:	10/31/2015
SSID:	06ZQ	Task Order Status:	A	Reporting Period To:	11/27/2015
State:	TX	Performance Based:	N	Invoice Date and Number:	12/17/2015 B99525

Current Month

Option Period

TASK		Prime/Team Hours	Prime/Team Labor \$	ODCs	Subpool	Fees	Total \$
NO	CAT CODE						
1	PP	13.75	1,838.82	0.00	0.00		1,838.82
Task Order Subtotal		13.75	1,838.82	0.00	0.00		1,838.82

Cumulative To-Date

Option Period

TASK		Prime/Team Hours	Prime/Team Labor \$	ODCs	Subpool	Fees	Total \$
NO	CAT CODE						
1	PP	50.75	6,675.86	0.00	0.00		6,675.86
Subtotal for Option Period		50.75	6,675.86	0.00	0.00		6,675.86
Total for All Periods:		50.75	6,675.86	0.00	0.00		6,675.86

Total Expenditure Limit Dollars	200,000.00
% Expended of Expenditure Limit:	3.34%

Task Order 0130

Base Line	9/15	10/15	11/15	12/15	1/16	2/16	3/16	4/16	5/16
Funded	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000
Projected	1,000	2,000	12,000	32,000	72,000	104,000	136,000	168,000	200,000
Expended	0	4,837	6,676						
75% of Funded Amount	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000
Work Plan Budget Change									
Funded	200,000								
Projected	1,000	1,000	10,000	20,000	40,000	32,000	32,000	32,000	32,000
Expended	0	4,837	1,839						

EA PM: Brian Yost
EPA TOM: Gary Miller

Work Plan Budget
\$204,688

Funding Expenditure Limit
\$200,000

Total Expended
\$6,676

Remaining Budget
\$193,324

Task Order Type
Fixed Rate

